**CITY OF CRANSTON DEPARTMENT OF PERSONNEL**

**ANNOUNCES AN OPEN AND COMPETITIVE**

**Cranston Senior Center Dining Room Supervisor**

**STARTING SALARY: $18.00 per hour**

**Part-time 20-25 hours a week**

Applications must in the office of the Director of Personnel Room 107, Cranston City Hall, 869 Park Avenue Cranston RI 02910. Applications can be downloaded from www.cranstonri.gov Completed applications may be submitted to the Personnel Department by:

1. Fax: (401) 780-3362

2. Email: jandoscia@cranstonri.gov

3. US Mail: Personnel Director, 869 Park Avenue, Cranston, RI 02910

# GENERAL CHARACTERISTICS:

Reports directly to the Nutrition Director. Ability to work well in a fast-paced environment. Patience and understanding with senior’s diners required. Must be able to take direction from the Nutrition Director and be open to new learning experiences. In the absence of Director, reports directly to Assistant Chef.

# ILLUSTRATIVE EXAMPLES OF DUTIES:

Manage the overall operations of the senior center dining room. Supervise the snack bar, setup, and cleanup for lunch service. Completing all paperwork required. Assisting nutrition director and chef in preparation of meals as needed.

# DESIRABLE EXPERIENCE AND ABILITY:

Food service experience is desirable.